

**KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION**

June 15, 2020

APPROVAL OF MINUTES:

--Approved minutes of the May 11, 2020 meeting.

PUBLIC TO BE HEARD:

--Mr. Dennis Kelly addressed the Board regarding the benefits of a one campus school option.

BOARD LIAISON:

CAFETERIA LIAISON

--Approved Cafeteria Financial Statement, as submitted.

--Approved Cafeteria Bills, as submitted.

--Awarded Metz Culinary Management the Food Service Management Company (FSMC) Bid for the 2020-2021 school year to provide services to the district for food service operations, subject to solicitor approval.

--Approved the 2020-2021 contract between Karns City Area School District and Butler County Children's Center of Butler, PA, as submitted.

--Awarded Marburger Farm Dairy the Milk Bid for the 2020-2021 school year

ATHLETICS LIAISON

--No Report.

TRANSPORTATION LIAISON

--No Report.

BUILDING AND GROUNDS LIAISON

--No Report.

STUDENT ACTIVITIES LIAISON

--Appointed Lifetouch Studio and Holly Mead Photography as school photographers for the 2020-2021 school year, as submitted.

CURRICULUM AND TEXTBOOKS LIAISON

--Approved second read of the proposal and the purchase of the Houghton Mifflin Harcourt HMH Sociology High School Level textbook (digital licenses) with a cost of \$16,748.35, as submitted.

- Approved the agreement between Karns City Area School District and the Center for Community Resources for Student Assistance Program (SAP) services for the 2020-2021 school year, as submitted.
- Approved the Statement of Work between Karns City Area School District and the Midwestern Intermediate Unit IV for Itinerant Occupational Therapist services for the 2020-2021 school year, as submitted and pending solicitor review.
- Approved the Statement of Work between Karns City Area School District and the Midwestern Intermediate Unit IV for a Social Emotional Learning Teacher for the 2020-2021 school year, as submitted and pending solicitor review.
- Approved the agreement between Karns City Area School District and Clarion University of PA for the purpose of placing student teachers in district for the 2020-2021 school year, as submitted and pending solicitor review.
- Approved the agreement between Karns City Area School District and Butler Health Systems Family Services, as submitted.

POLICY LIAISON

--No Report.

FINANCE LIAISON

- Approved General Fund Bills, as submitted.
- Approved Treasurer’s Report, as submitted.
- Approved Activities Account report, as submitted.
- Approved the 2020 Tax Levy Resolution to extend the face value period and eliminate the penalty period for the 2020 collections, as submitted.
- Approved the 2020-2021 Homestead /Farmstead Exclusion Resolution, as submitted.
- Adopted the 2020-2021 Final General Fund Budget, as prescribed in Section 687 of the Public School Code AGENDA-2, with Receipts and Expenditures in the amount of \$27,350,202 (inclusive of the fund balance of 3.026 million) and levy the following change in the real estate tax of:

<u>COUNTY</u>	<u>2019-2020 Mills</u>	<u>2020-2021 Mills</u>	<u>+ (-)</u>
Armstrong	45.80	45.25	-0.55
Butler	92.97	93.31	+0.34
Clarion	46.88	46.55	-0.33

- Approved the 2020-2021 Annual Tax Levy Resolution, as submitted.
- Approved the 2020-2021 tuition rates of \$10,423.44 for Elementary and \$13,627.33 for Secondary as certified by PA Department of Education May, 2020 (19-20 rates \$9,770.34 Elementary, \$12,009.31Secondary).
- Approved the purchase of Cyber Liability be awarded to BCS Insurance Company at a cost of \$6,310.00, as submitted (an increase of \$124 from 2019-2020).
- Approved General Property/Liability/Auto/School Board Error & Omissions/Umbrella/Law Enforcement Insurance Policy be awarded to CM Regent Insurance Company at a cost of \$59,862 for the 2020-2021 school year, as submitted (an increase of \$1,331 from 2019-2020).
- Approved Worker’s Compensation Insurance Policy with UMPC at a cost of \$41,073 for the 2020-2021 school year (a decrease of \$34 from 2019-2020).
- Approved bonds at a cost of \$75/each for the following:
 - Mrs. Deana Turner, Director of Business Affairs - \$13,000
 - Mrs. Marisa Easley, Accounting Assistant - \$10,000
 - Dr. Josh Williams, Athletic Director - \$10,000

- Approved budget transfers, as submitted.
- Approved PSBA BUCS (Better Unemployment Compensation Systems) Insurance Trust, at a cost of \$7,384.67 for the 2020-2021 school year, as submitted (an increase of \$475.99 from 2019-2020 rate \$6,908.68).
- Approved WPSHCC Medical and Prescription rates for the 2020-2021 school year, as submitted: (Rates reflect a 5% increase to Employee \$689.28; Employee + Spouse \$1,578.50; Employee + Child(ren) \$1,413.07; Employee + Family \$1,819.73)

PERSONNEL LIAISON

- Approved PASBO membership in the amount of .27% of annual salary for:
 - Mrs. Deana Turner, Director of Business Affairs - \$206.15
 - Mr. Steven Andreassi, Maintenance Supervisor - \$189.00
 - Mr. Evan McGarvey, Assistant Business Manager - \$124.20
- Approved the employment contract renewal between the Karns City Area School District and Mrs. Deana Turner for services as Director of Business Affairs for a term of 5 years, effective July 1, 2020 at a salary of \$78,552 for the 2020-2021 school year.
- Approved the election of Chicora Dental Care, LLC as school dental provider at a cost of \$12.00 per exam for the 2020-2021 school year (\$12/ per exam cost 2019-2020).
- Approved Butler Health System physician Dr. Jason Clark, DO as school physician for the 2020-2021 school year (July 1, 2020 – June 30, 2021), as submitted.
- Approved Karns City Area School District's membership in the Pennsylvania Association of School Administrators (PASA) at a cost of \$1,100.00, as submitted.
- Approved setting the salary for Administrators and Assistant Business Manager effective July 1, 2020 for the 2020-2021 fiscal year, as submitted.
- Hired the following to supplemental position(s) for the 2020-2021 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:
 - Mr. Terry Mackrell – Assistant Marching Band Director
- Hired Mrs. Heather Christie for the position of Special Education Secretary at a rate of \$17.05 per hour, per the current support staff collective bargaining agreement, effective July 1, 2020, and pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168, as submitted.
- Rescinded appointment of the following supplemental positions due to expired clearances:
 - Ms. Kim Patsy - Asst. Musical Director
- Authorized the Administration to post and advertise for the open supplemental position(s) of:
 - Junior Class Advisor
 - Head Teacher, Sugarcreek Elementary
- Approved summer work hours for Mrs. Kelly Terwilliger for the Tyler 360 Scheduling Module Pilot with cost not to exceed \$1,200, as submitted.
- Approved the revised job description for the Athletic Director position, as submitted.
- Approved maternity leave for Mrs. Whitney Grabowski, Primary Librarian from approximately August 21, 2020 through November 24, 2020, with the request to utilize accumulated sick days, and unpaid days as submitted.
- Hired the following as part-time summer employees who will work less than 30 hours per week at a rate of \$7.50 per hour, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, and current tuberculosis test results, as submitted:
 - Ms. Josephine Bailey
 - Ms. Elizabeth DeRose
 - Ms. Brittney Friters
 - Ms. McKenna Lavella
 - Mr. Anthony Grazioli

--Approved the appointment of Mr. Mike Stimac as the Pandemic Coordinator for the Karns City Area School District.

CAPITAL RESERVE

- Authorized payment of the invoice from Crabtree, Rohrbaugh & Associates in the amount of \$26,711.00 for payment of professional services for continued work (May 1 – May 31) of the schematic design of the Karns City Jr/Sr High School Addition/Renovation, as submitted.
- Authorized payment of the invoice from Crabtree, Rohrbaugh & Associates in the amount of \$22,511.35 for payment of professional services for continued work (May 1 – May 31), of the schematic design of the Chicora Elementary School Addition/Renovation, as submitted.
- Approved a \$2,000,000 transfer of funds from the general fund to the capital reserve fund as budgeted in the 2019-2020 General Fund Budget, in accordance with Section 688 of the PA Public School Code statute requiring an ending unassigned fund balance less than 8 percent in any given year of raising property taxes.

IU-IV REPORT

--No Report.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

- Declared the list of items submitted by Mr. Shane Spack of no value to the district and authorize the Administration to donate or dispose of items as submitted.
- Declared the list of items submitted by Mrs. Brenda Knoll of no value to the district and authorize the Administration to donate or dispose of items as submitted.
- Accepted the donation of \$2,100 dated May 14, 2020, from Calumet Penreco, LLC, as submitted.
- Approved the renewal of Microsoft ESS Software licensing and maintenance from NETXperts with a cost of \$11,532.00, as submitted.
- Approved the renewal of Ideal Integrations Extreme Networks Annual Support and Maintenance with a cost of \$4,568.26 as submitted.
- Approved the annual maintenance for Soundzabound Music Library with a cost of \$100.00, as submitted.
- Approved the renewal of VMWare vSphere at a cost of \$5,670.72 and for a period of three years, as submitted.
- Approved the renewal of EdInsight at a cost of \$17,528.16, as submitted.
- Approved the final payment to Shriver Contract Services, Inc., for the 2019-2020 school year, subject to the signing of the Release Agreement, as submitted.
- Rescinded approval of proposal from The Wilson Group, LLC, CoStars #003-385 for Chromebooks and Licenses at a cost of \$201,240, agenda item 13.4 on the May 11, 2020 Board Agenda due to ESSER federal procurement requirements received May 20, 2020.
- Approved the proposal from Firefly Computers received via sealed bid for the purchase of 840 Chromebooks, insurance, and licenses and 100 additional adapters at a cost of \$218,780, as submitted.
- Accepted the donation of \$250 dated June 2, 2020 from Mr. and Mrs. Joseph Fair, to be used for the school lunch program, as submitted.
- Approved the agreement between Karns City Area School District and Butler County Children's Center, Inc. for use of the Pre-K Counts classroom at the Sugarcreek Elementary School modular for a one-year period beginning September 1, 2020, as submitted.

- Approved the renewal of EDULINK Software Solutions for PAETEP, the teacher evaluation software, at a cost of \$5,406 for the 2020-2021 school year, as submitted.
- Approved the Covid19 Procedures for Behind the Wheel Driver's Education and Face to Face Special Education Evaluations, as submitted.
- Approved PSBA Volunteer Accident Medical Insurance, Plan 2, with a premium of \$650 for the 2020-2021 school year, as submitted.
- Approved the resolution for the commencement of a legal action against Juul Labs, Inc., as submitted.
- Declared the list of items submitted by Mr. Foster Crawford of no value to the district and authorize the Administration to donate or dispose of items as submitted.
- Approved the proposal for security pole cameras for the student parking lot from DES (Dagostino Electronic Services) to be purchased utilizing the PCCD meritorious grant funds, with a cost of \$6,791.07, as submitted.
- Approved the Karns City Area School District Athletic Health and Safety Plan effective, June 15, 2020, as submitted.

ADJOURNMENT

- The meeting adjourned at 9:52 p.m.

POSTING

TO: Staff

FROM: Mr. Eric D. Ritzert
Superintendent

DATE: June 16, 2020

SUBJECT: Posting of Vacancies

The Karns City Board, at its meeting of June 15, 2020, authorized the Administration to post the following vacancies:

The following supplemental positions for the 2020-2021 school year:

Junior Class Advisor
Head Teacher, Sugarcreek Elementary

If you are interested in applying for any of these positions, please do so in writing to the District Office by June 30, 2020.